

YOUR NAME

CAREER TITLE

To Whom It May Concern,

I'm writing to let you know that I'm returning to the workforce after taking maternity leave. You may see that gap in my resume as concerning, but I can assure you it's had no effect on my drive or abilities.

As you may know, America is the only industrialized nation not to mandate paid leave for mothers of newborns. Our federal maternity leave policy only requires employers to offer mothers 12 weeks of unpaid leave.

New mothers in the U.S. often feel forced to quit their jobs due to this lack of support - and can then be penalized for the subsequent gaps in their resumes. That's the difficult decision I had to make - and I don't regret it.

However, prospective employers such as yourself may want to avoid running afoul of anti-discrimination laws, and fear asking about these gaps - while female applicants, picking up on those cues, or advised to stick to a "t ask, don't tell" policy.

I'm hoping that won't happen to me. I encourage you to ask about my time spent on maternity leave - and then, more importantly, about my qualifications for this position, skill set and work experience.

I would appreciate the opportunity to discuss my background and your company's needs during a personal interview. Thank you for your time and consideration. If you require additional information, please visit www.thepregnancypause.org or call The Pregnancy Pause at (646) 998 - 6767.

Sincerely,
Your Name